

# TANF CONTRACTS

Quarterly Webinar  
February 18, 2016

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**Department of Workforce Services**

Department of Workforce Services - TANF Grant



# SB132

- Federal Audit Requirements
- Utah Code 51-2a-201.5
- Financial Reporting

- If GRANTEE is a non-profit organization, GRANTEE is required to comply with Utah Code: 51-2a-201.5: Accounting reports required – Reporting to state auditor. Not later than May 31st of each year, the Non Profit GRANTEE will disclose to DWS, in writing, whether: (i) the nonprofit corporation met or exceeded the dollar amounts listed in Utah Code: 51-2a-201.5, Subsection (2) in the previous fiscal year of the nonprofit corporation; and whether (ii) the nonprofit corporation anticipates meeting or exceeding the dollar amounts listed in Utah Code: 51-2a-201.5, Subsection (2) in the fiscal year the money is disbursed.



# Invoicing



- Year 2 Invoice – Same as last year
  - Those not cleared for invoices only, must continue to submit all documentation until notified otherwise
  - For programs approved to send invoice only
    - Desk audit
  - Remember to include your **Contract** and **Vendor** Numbers
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- Misc.
    - Conflict of Interest
    - Allowable Costs



# REPORTING

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# Quarterly reports

- Due dates updated online
  - Next due: February 26
- Report on current quarter only
- Question changes
- Additional questions added to **all** services:
  - Number of people referred FROM DWS.
  - Number of families referred FROM other agencies/organizations.
  - List other referring agencies/organizations.
  - The TANF Grant is one time funding for three years. After the TANF Grant ends October 31, 2017, how does your organization anticipate sustaining your program?



# Outcomes

- Year 1 Outcome Summary
- In addition to grant proposal outcomes, overall outcomes should tie back to the 4 purposes of TANF

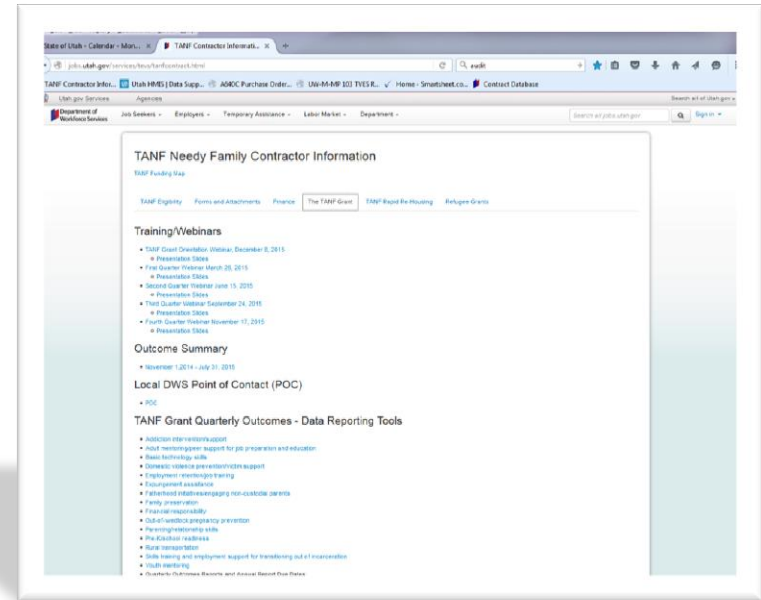






# Web Updates

- Updated TANF policy references
- Updated Income Table
- Eligibility AQ&A
- Orientation Webinar
- Due date for quarterly and annual reports





# Eligibility



- Foster Care clarification

\*This clarification only applies to providers that have a service targeted at serving children

- If an organization provides a service targeted at **serving children**, such as Pre-K services. You may determine eligibility based on the foster child **ONLY** and not the entire family.
  - This is because a foster child generally qualifies for Foster Medicaid and all eligibility criteria (citizenship, residency, etc) has been met. However, if the foster child is undocumented they are still not eligible for TANF services since they would not qualify for Medicaid.
- If the organization provides a service targeted at **serving families**, you still need to determine eligibility for the entire family.

**Documents needed in the foster child's case file are:**

- 1.) Completed Form 300 listing the foster child only. Enter only foster child's information in TEVS.
- 2.) Picture ID of the foster parent.
- 3.) DCFS letter verifying the foster parent has custody of that child. The document is called a Shelter Placement Letter.
- 4.) a myCase printout showing foster child currently has Medicaid during the month of application.



# Contact Information



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